



REQUEST FOR LETTER OF INTEREST (LOI)

Emergency Solution Grant Funds

**CITY OF CHARLOTTE
HOUSING & NEIGHBORHOOD SERVICES DEPARTMENT - HOUSING SERVICES**

DATE ISSUED: April 8, 2021

1 Public Notice

The City of Charlotte's Housing & Neighborhood Services Department anticipates receiving Emergency Solutions Grant (ESG) funds directly from the U. S. Department of Housing and Urban Development this spring to fund eligible activities beginning July 1, 2021.

This announcement serves as the opportunity for agencies to submit a Letter of Interest (LOI) for funding through an ESG funding Competition.

Information about ESG activities and requirements can be found online at HUD Exchange, Emergency Solutions Grant Program. (www.hudexchange.info/esg/)

For questions related to this LOI, contact:

Rebecca Pfeiffer, Strategic Initiatives Manager

Phone: 704-622-4708

Email: rebecca.pfeiffer@charlottenc.gov

2 Project Overview

2.1 Eligible Activities:

- *Street Outreach*
- *Emergency Shelter (operating costs and/or shelter services)*
- *Rapid Re-Housing (financial assistance and/or case management & services)*
- *Homelessness Prevention*
- *Homeless Management Information System (HMIS)**
**eligible activity only if in conjunction with another eligible activity*

Note: Project can only be used in the City of Charlotte and must be ready to proceed July 1, 2021.

2.2 ESG FUNDED PROJECTS ARE DESIGNED TO:

- Engage homeless individuals and families living on the street;
- Help operate emergency shelters for homeless individuals and families;
- Provide essential services to shelter residents;
- Rapidly re-house homeless individuals and families; and
- Prevent families and individuals from becoming homeless.

3 SUBMISSION PROCESS

- 3.1 All Interested agencies must submit a Letter of Interest Form.

All information must be received electronically no later than Wednesday, April 21, 2021 and must be sent to rebecca.pfeiffer@charlottenc.gov.

- 3.2 LOIs will be reviewed and evaluated in response to this announcement. Upon approval, applicants will be notified if they were or were not recommended to submit a full application for funding consideration.
- 3.3 Applicants recommended will receive an invitation to submit a full project application.
- 3.4 If an applicant is not recommended to move forward in the application process, a written explanation will be provided notating the reason(s) for not being recommended. The City of Charlotte offers support and technical assistance to improve deficiencies identified during the Letter of Interest (LOI) process.

Note: Submission of a Letter of Interest does not constitute an application, nor does it constitute approval for funding by the City of Charlotte.